



8 West 70<sup>th</sup> Street, New York, NY 10023 (212) 595-1386(t) (212) 579-7512 (f) admissions@beitrabban.org

## Application Guide

We are delighted that you have shown interest in our school and appreciate the effort and thoughtful reflection you give this application. The application enables us to carefully assess whether Beit Rabban is a good match for your child and for your family. Below is an outline of the application components. Please contact us with any questions you may have.

### 1) Application for Admission

Please complete the form and return it to our office with a \$125 non-refundable application fee. Make your check payable to: Beit Rabban Day School.

### 2) Parent Questionnaire

As parent/guardian, you are able to offer the most comprehensive view of your child. We ask you to take time to reflect and respond to questions about your child's development and personality, as well as questions which help us get to know you as a family. *Please type your responses, number them in accordance with the questions, and attach them to the question sheet.*

### 3) Current School Questionnaire (if applicable)

Please fill out the top of the form and give it to your child's current teacher or (pre)school program director. Please give the person responding enough time to thoughtfully complete the questionnaire, and ask them to return the form *directly to Beit Rabban* by the December 31<sup>st</sup>, 2010 deadline.

### 4) Standard Testing Session (*K and above applicants ONLY*)

Once you have begun the application process, please make an individual testing appointment for your child with child psychologist Dr. Janet Jackson at **212.586.4878**. Dr. Jackson charges **\$325** for this testing session. Please make this appointment as soon as possible so that Dr. Jackson can arrange time to meet with your son/daughter in a relaxed manner. An additional information sheet is included with further details on the standardized testing session.

### 5) School Visit and Observation

When all parts of the application are completed, we will contact you to schedule a time for your child's school visit. She/he will often visit with a group of children who are also applying for admission to Beit Rabban. The forty-five minute visit consists of time in a classroom in which we will observe your child in a social and educational environment.

### 6) Financial Aid

Applications should be filed through FACTS at [www.factstuitionaid.com](http://www.factstuitionaid.com) *after November 1, 2010 and before December 15, 2010 only*. FACTS charges a \$25 non-refundable application fee for



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financial aid applications. For questions about financial aid, please contact Rabbi Andrew Davids, Executive Director, directly at 212.595.1386 or at [adavids@beitrabban.org](mailto:adavids@beitrabban.org). Financial Aid award letters are sent out with acceptance letters.

*Please note that our admissions decisions are made without regard to a family's ability to pay full tuition.*

Deadline and Notification Dates:

Beit Rabban coordinates its notification and reply dates with the dates established by the Independent Schools Admissions Association of Greater New York (ISAAGNY).

Applications due:	December 31, 2010
Financial Aid applications due:	December 15, 2010

Gan Applicants:	
Notification date:	March 1, 2011
Reply date:	March 10, 2011

Elementary Applicants:	
Notification date:	February 11, 2011
Reply date:	February 18, 2011

Thank you for your application to the Beit Rabban Day School.



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**GENERAL INFORMATION FORM  
2011-2012/5772**

Child's Full Name: _____		Hebrew Name: _____	
Date of Birth: ____/____/____		Place of Birth: _____ <input type="checkbox"/> Male <input type="checkbox"/> Female	
Home Address: _____		_____	
Street	City	State	Zip
Home Phone: _____		Age on September 1, 2011 _____	
School your child is currently attending: _____		Grade applying for: _____	
Language(s) spoken at home: _____			

<b>Parent /Guardian A:</b>	<b>Parent/Guardian B</b>
Parent /Guardian's Name: _____	Parent /Guardian's Name: _____
Cell Phone: _____	Cell Phone: _____
Preferred Phone: _____	Preferred Phone: _____
Preferred Email: _____	Preferred Email: _____
Occupation: _____	Occupation: _____
Employer: _____	Employer: _____
Please list your home address and phone number if different from your child's: Home Address: _____	Please list your home address and phone number if different from your child's: Home Address: _____
Street	Street
City State Zip	City State Zip
Home Phone: _____	Home Phone: _____

Are both Parent(s)/Guardian(s) living?  Yes  No  
 Parents are:  Married  Separated  Divorced  I am a single parent  
 Father Remarried  Yes  No Mother Remarried  Yes  No

Name of Stepparent: \_\_\_\_\_ Name of Stepparent: \_\_\_\_\_



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If parents are separated or divorced, who is the legal guardian? \_\_\_Mother \_\_\_Father  
(Beit Rabban may request copies of appropriate documentation indicating legal guardian status.)

To whom should admissions correspondence be sent?

- Both       Parent/Guardian A       Parent/Guardian B

Names, ages, birthdates, and schools of other children in the family:

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Please send a \$125 non-refundable application fee with this form by December 31, 2010 to: Beit Rabban Day School, 8 West 70<sup>th</sup> St., New York, NY 10023.

I am hereby applying for admission to Beit Rabban on behalf of my child. I authorize Beit Rabban to contact my child's current school. I have enclosed the \$125 application fee. I attest that all of the information provided on this form is true to the best of my knowledge.

Parent/Guardian A \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian B \_\_\_\_\_ Date \_\_\_\_\_

Applications for admission are considered independent of requests for tuition assistance. All financial aid requests are awarded on the basis of need.

Beit Rabban does not discriminate on the basis of race, color, national or ethnic origin in the administration of admissions, financial aid, or other policies.



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## Parent/Guardian Questionnaire

As we introduce you to our school community, we ask you to share with us some specific thoughts and reflections about your child and about who you are as a family. Your written efforts contribute significantly to our ability to get to know you. Thank you for your help.

*All information will remain confidential with the Admissions Decision Committee. Please answer questions # 1-5 on a separate sheet with your child's name and number the response(s). Answer questions #6-7 on this form. Thank you.*

Parent/Guardian Name(s): \_\_\_\_\_

Child's name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

- 1) Describe your child's interests, talents or hobbies.
  
- 2) What do you see as your child's areas of strength(s)? Do you see particular challenges or areas of development that need support?
  
- 3) Tell us about an experience of yours as a Jewish family.
  
- 4) Explain why you feel that Beit Rabban would be the appropriate school for your child.
  
- 5) Is there any other information you would like to share to help us get to know your child better, for example, important family or developmental events, health concerns, etc?
  
- 6) Has your child ever been referred for any evaluation or early intervention services?  
 Yes  No
  
- 7) Is your child currently receiving any support services? Please check all that apply:  
 Occupational therapy  Speech therapy  Psychologist/Psychiatrist  Academic tutoring



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## Frequently Asked Questions

**What is the tuition at Beit Rabban for the 2010 – 2011 school year?**

**Gan:**

Regular program (2:00 p.m. dismissal) \$19,800

Early dismissal option (12:30 p.m.) \$17,600

**Elementary school:**

K – 3<sup>rd</sup> \$24,420

4<sup>th</sup> – 5<sup>th</sup> \$25,025

Please note that tuition costs are reviewed annually and are subject to change. Notice will be given in mid-winter of any tuition changes for the following school year. Financial aid is available.

**What is the length of the school day?**

**Gan:**

Gan full program: 9:00 – 2:00 p.m. (1:30 p.m. on Fridays)

Gan early dismissal: 9:00 – 12:30 p.m.

After School programs (optional): 2:00 – 3:00 p.m.

Early drop off – 8:30 a.m. (sign up required; there is no additional fee)

**Elementary:**

Regular hours: 8:30 – 3:30 p.m. (1:30 p.m. on Fridays)

After School programs (optional): 3:30 – 4:30 p.m. (Monday – Thursday)

Early drop off – 8:15 a.m.

**What kinds of after school programs are offered?**

The school offers a variety of optional after school programs both for our elementary school children, and for the children in our Gan program. *The cost is additional to school tuition and varies by program and number of weeks.* Prior offerings included:

Gan: Yoga, Music, Cooking and Creative Movement.

Elementary: Skateboarding, Rollerblading, Soccer, Drama, Music, Chess, Aviation, Arts and Crafts, Science Club and Hip-Hop.



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### **How many children and teachers are in each class?**

The Gan at Beit Rabban presently has three classes ranging in age from young 3's through pre-K. There are up to 11 children in the younger Gan classes (3-4 year olds), and 12-14 children in older (4 year olds – Pre-K) classes. Each class has two full-time teachers.

The elementary school also offers small classes each of which has on average 12-18 children and two full-time teachers. Classes, or Kevutzot, are organized each year according to a number of factors such as number of students per grade, gender balance, space requirements etc. and often include multiage groupings, e.g., 2<sup>nd</sup> – 3<sup>rd</sup> grade together. Due to its importance as a transition year, Kindergarten is a stand-alone class. Children break into smaller learning groups for Language Arts, Math, Hebrew, and Chumash in order to provide more individualized learning.

We are dedicated to keeping a low teacher/student ratio. We strive to have classes that are large enough to provide for diverse social possibilities for the children, while remaining small enough that all participants in the community, children and teachers alike, know each other and are comfortable in their environment.

### **What are the transportation options to and from school?**

School buses run every day to and from Beit Rabban from the Upper West Side and the Upper East Side. When applicable, buses or transportation is also coordinated from Riverdale, Washington Heights and Downtown.

Buses are available to children in the elementary school (Kindergarten and up) only. Parents of children in the Gan at Beit Rabban must arrange their own transportation to and from school.

Please contact us if you have questions or concerns about transportation.

### **Can I speak with current Beit Rabban parent to hear about their experience of the school?**

Yes! We are happy to connect you to a current parent from the Beit Rabban community. This is one of the best ways to learn about the exciting and unique nature of Beit Rabban learning and the school community.



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## Financial Aid

Beit Rabban makes great effort to provide financial aid to families who would otherwise be unable to afford a day school education and who want to be part of the Beit Rabban community. Financial aid applications and awards are decided separate from the application process and do not affect a child's admission to the school.

Beit Rabban utilizes an outside third party company, *FACTS Grant & Aid Assessment*, to conduct the financial need analysis for applicants for the 2011-12 school year. Families applying for financial aid will need to complete a separate application and submit the necessary supporting documentation to *FACTS Grant & Aid Assessment*.

Applications can be submitted online beginning November 1, 2010 at [www.factstuitionaid.com](http://www.factstuitionaid.com). If you prefer to submit a paper application, it will be available in the school business office on the same date. Final award decisions will be reviewed and granted by the Beit Rabban Financial Aid Committee, an anonymous committee made up of individuals committed to Beit Rabban Day School. They operate within strict guidelines set by the Board of Trustees, and maintain complete confidentiality.

*Please note the following dates and deadlines:*

Application available (online and paper): ***November 1 – December 15, 2010***

Application deadline: ***December 15, 2010***

These specific dates will insure a timely response. Applications made before November 1<sup>st</sup> will not be evaluated; applications made after December 15<sup>th</sup> will be reviewed on a space available basis only.

When applying online, select **Applicant Sign In**. If you are a returning user, enter your username and password. After completing the online application, you will be asked to mail in all of your paper documentation, including:

- ✓ Completed application documents
- ✓ Payment of a \$25 application fee
- ✓ Copies of recent tax forms including all supporting tax schedules
- ✓ Copies of your W-2 forms for both you and your spouse, if applicable

If you have questions or concerns about the financial aid application process, please speak with a FACTS Customer Care Representative at 1-866-315-9262 or contact Teri Normand, our Business Manager, at 212.595.1386 or [teri@beitrabban.org](mailto:teri@beitrabban.org) with any questions or to request a paper application. Rabbi Andrew Davids, our Executive Director, is also available to communicate specific concerns to the Financial Aid Committee and can be reached at [adavids@beitrabban.org](mailto:adavids@beitrabban.org) or by phone at 212.595.1386.



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## Questionnaire for Child's Current School – Elementary Program

### To the Parent:

Please complete the top portion, sign the release in the center of the page, and submit this form to your child's current school. The school should return the completed form directly to Beit Rabban.

Child's name: \_\_\_\_\_ Sex: \_\_\_\_\_ Birth date: \_\_\_\_\_

School currently attending: \_\_\_\_\_ Phone # of school: \_\_\_\_\_

Date your child began attending this school and class/grade: \_\_\_\_\_

Teacher's name: \_\_\_\_\_ Director's name: \_\_\_\_\_

### Parent Release:

I hereby give permission to my child's school to submit to Beit Rabban information regarding my child, \_\_\_\_\_ . I give permission to the staff at my child's school and to the staff at Beit Rabban to communicate by telephone, email or in person regarding my child. I also grant permission to Beit Rabban to observe my child at his/her current school. I understand that this information is confidential, and I waive my right to see the completed school form.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### To the Preschool Teacher & Director:

The student whose name appears on this page is applying for admission to Beit Rabban. Thank you for taking the time to complete this form. *All information will remain confidential and will be used for admissions purposes only.* Please return the completed form and **send it directly** to: Beit Rabban Admissions, 8 West 70<sup>th</sup> St., New York, NY 10023 by **December 31<sup>st</sup>, 2010.**



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The following questions are to be answered by the TEACHER.

Physical Development

Area of Interest	Strength	Age appropriate	Becoming age appropriate	Area of concern	Comments
Small motor coordination					
Pencil grip					
Works easily with and is interested in manipulatives					
Gross motor coordination					
Sense of body in space					
Participates in physical group activities					
Energy level and stamina					

Please comment on the child's general health, habits around food and eating, and frequency of sickness.  
*Please describe any notable physical strengths or weakness.*



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**Intellectual Development**

Area of Interest	Strength	Age appropriate	Becoming age appropriate	Area of concern	Comments
<b>RECEPTIVE</b>					
Follows directions in a group and individually					
Follows multiple step directions					
Understands class discussions					
Engages in class discussions					
Memory for events and information					
<b>EXPRESSIVE</b>					
Clear speech and fluid expression					
Ability and desire to converse with peers					
Ability and desire to converse with adults					
Asks questions in order to find out more information					
Ability to stay on topic					
<b>READING READINESS</b>					
Sound symbol correspondence					
Recognizes letters					
Enjoys books and stories					
<b>MATH</b>					
Recognizes numbers					
Understands one-to-one correspondence					
Notices patterns					
Understands relative terms, i.e. more/less					
Recognizes shapes					



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Please comment on the child's intellectual development, including comprehension, abstract thinking and critical thinking ability.

Please describe the child's learning style and work habits: subject/topic/area preferences, pace, perseverance, independence, ability and desire to complete tasks, and attitude.

Please comment on any unusual or notable aspects of the child's interest or abilities, including art or music.



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**Social/Emotional Development**

<b>Area of Interest</b>	<b>Strength</b>	<b>Age appropriate</b>	<b>Becoming age appropriate</b>	<b>Area of concern</b>	<b>Comments</b>
Self-confidence					
Acceptance of boundaries and limits					
Self motivation					
Ability & desire to work independently					
Ability & desire to work with groups					
Interaction with peers					
Interaction with adults					
Resolves conflicts verbally					
Internalization of classroom routine					
Separation from parents/caregivers					
Ability and desire to share thoughts, objects, or play with others					
Ability to wait for a turn					
Respect for others and their space					
Accepts responsibility for actions					
Able to tolerate frustration					
Sense of humor					
Curiosity					
Attention span for a self-chosen activity					
Attention span for assigned activity					
Ability & desire to problem solve in a social context					
Ability & desire to mentor others or act as a leader					
Transitions with ease					
Reacts well to new experiences					
Accepts change					
Works well in groups: Large? Small?					
Comfortable being alone					



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*Please circle all that apply.*

The child prefers to be in a larger group/ smaller group / alone.

The child usually takes the role of: leader / follower / varies.

Please describe this child's manner of play and self-expression.

What else would you like to tell us about this child?

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone #: \_\_\_\_\_ Date: \_\_\_\_\_



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The following questions are to be answered by the school DIRECTOR.  
Should you wish to share additional information with us, please call us at 212.595.1386.

Please describe the parents' involvement with the life of the school.

Have the parents been cooperative? Have all financial obligations been met?

Has this child received any services of any outside professionals, such as an occupational therapist, psychologist, speech therapist, etc? If so, please explain.

Please add any information that will help us gain insight into this child or family.

Do you know of any reason why this child could not succeed in a dual language program?  Yes  No

Please explain: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone #: \_\_\_\_\_ Date: \_\_\_\_\_



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## Information about Standardized Testing

As part of the testing process, Beit Rabban Day School requests that applicants to our program for Kindergarten and above take a standardized test. The school has a long relationship with child psychologist, Dr. Janet Jackson, who administers testing to our applicants at her office, 161 West 54<sup>th</sup> St (at 7<sup>th</sup> Ave), Suite 203, New York, NY, 10019, **212.586.4878**.

This test is designed and used as a tool to help us learn about your child and how s/he thinks. It gives us an idea of where your child is developmentally *at the time of testing*. It is not used to predict your child's educational future. Different parts of children's brains develop at different times, and this test gives us an idea of where your child falls on that spectrum including: What parts of his/her thinking and ability are developing and how? How does your child think about puzzles and patterns? How does your child focus or organize concepts and information? Given some information about how your child thinks, we can be aided in our efforts to help your child in his/her learning. The test also helps us further assess whether we can meet his/her needs, and whether Beit Rabban is a place where your child can thrive.

Dr. Jackson charges **\$325** for the testing session. The Admissions Decisions Committee receives the results and detailed information from the testing. The scores on the test are available to parents as well as the school. Parents can receive additional feedback from Dr. Jackson directly by making an appointment with her. The fee for this service is \$250. Please call her at 212.586.5878.

### Important notes to keep in mind:

- \* All private schools require that applicants be tested. If your child is applying to other private schools, and is being tested elsewhere, please forward any testing results to us.
- \* Please do not bring your child to a testing session if s/he is sick, or for some other reason may not be ready for the test. The appointment can be rescheduled.
- \* It is recommended that you tell your child in advance about the session. A suggestion might be: "We are going to visit Janet to do some thinking activities, answer some questions, and work on some puzzles. Janet wants to see how you think so we can help you learn."
- \* When making the appointment please consider your child's individual routine, schedule, and plans so as to make sure that s/he will be well rested, relaxed, and have enough energy for the session. Each session lasts about an hour. A parent should accompany the child, although parents will be asked to wait outside the room while Dr. Jackson administers the test.



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## APPLICATION CHECKLIST

*Please use the following checklist to make sure you have completed all steps of the application process. The application deadline is December 31, 2010.*

### What to do:

- Complete and return the General Information Form
- Include a non-refundable application fee of \$125
- Complete the Parent Questionnaire
- Submit a copy of the Current School/Program Questionnaire form to your child's teacher, school, or program director (to be returned directly to Beit Rabban)
- If applicable:* Schedule an appointment for your child's testing session with psychologist Dr. Janet Jackson **212.586.4878** (separate \$325 fee to Dr. Jackson)
- Beit Rabban has contacted you and scheduled a School Visit
- If applicable:* Complete and submit the online or paper requisite Financial Aid application