



8 West 70th Street, New York, NY 10023 (212) 595-1386(t) (212) 579-7512 (f) admissions@beitrabban.org

Application Guide

We are delighted that you have shown interest in our school and appreciate the effort and thoughtful reflection you give this application. The application enables us to carefully assess whether Beit Rabban is a good match for your child and for your family. Below is an outline of the application components. Please contact us with any questions you may have.

1) Application for Admission

Please complete the form and return it to our office with a \$125 non-refundable application fee. Make your check payable to: Beit Rabban Day School.

2) Parent Questionnaire

As parent/guardian, you are able to offer the most comprehensive view of your child. We ask you to take time to reflect and respond to questions about your child's development and personality, as well as questions which help us get to know you as a family. *Please type your responses, number them in accordance with the questions, and attach them to the question sheet.*

3) Current School Questionnaire (if applicable)

Please fill out the top of the form and give it to your child's current teacher or (pre)school program director. Please give the person responding enough time to thoughtfully complete the questionnaire, and ask them to return the form *directly to Beit Rabban* by the December 31st, 2010 deadline.

4) Standard Testing Session (*K and above applicants ONLY*)

Once you have begun the application process, please make an individual testing appointment for your child with child psychologist Dr. Janet Jackson at **212.586.4878**. Dr. Jackson charges **\$325** for this testing session. Please make this appointment as soon as possible so that Dr. Jackson can arrange time to meet with your son/daughter in a relaxed manner. An additional information sheet is included with further details on the standardized testing session.

5) School Visit and Observation

When all parts of the application are completed, we will contact you to schedule a time for your child's school visit. She/he will often visit with a group of children who are also applying for admission to Beit Rabban. The forty-five minute visit consists of time in a classroom in which we will observe your child in a social and educational environment.

6) Financial Aid

Applications should be filed through FACTS at www.factstuitionaid.com *after November 1, 2010 and before December 15, 2010 only*. FACTS charges a \$25 non-refundable application fee for



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financial aid applications. For questions about financial aid, please contact Rabbi Andrew Davids, Executive Director, directly at 212.595.1386 or at adavids@beitrabban.org. Financial Aid award letters are sent out with acceptance letters.

Please note that our admissions decisions are made without regard to a family's ability to pay full tuition.

Deadline and Notification Dates:

Beit Rabban coordinates its notification and reply dates with the dates established by the Independent Schools Admissions Association of Greater New York (ISAAGNY).

Applications due:	December 31, 2010
Financial Aid applications due:	December 15, 2010

Gan Applicants:	
Notification date:	March 1, 2011
Reply date:	March 10, 2011

Elementary Applicants:	
Notification date:	February 11, 2011
Reply date:	February 18, 2011

Thank you for your application to the Beit Rabban Day School.



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If parents are separated or divorced, who is the legal guardian? ___Mother ___Father
(Beit Rabban may request copies of appropriate documentation indicating legal guardian status.)

To whom should admissions correspondence be sent?

Both Parent/Guardian A Parent/Guardian B

Names, ages, birthdates, and schools of other children in the family:

Please send a \$125 non-refundable application fee with this form by December 31, 2010 to: Beit Rabban Day School, 8 West 70th St., New York, NY 10023.

I am hereby applying for admission to Beit Rabban on behalf of my child. I authorize Beit Rabban to contact my child's current school. I have enclosed the \$125 application fee. I attest that all of the information provided on this form is true to the best of my knowledge.

Parent/Guardian A _____ Date _____

Parent/Guardian B _____ Date _____

Applications for admission are considered independent of requests for tuition assistance. All financial aid requests are awarded on the basis of need.

Beit Rabban does not discriminate on the basis of race, color, national or ethnic origin in the administration of admissions, financial aid, or other policies.



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Parent/Guardian Questionnaire

As we introduce you to our school community, we ask you to share with us some specific thoughts and reflections about your child and about who you are as a family. Your written efforts contribute significantly to our ability to get to know you. Thank you for your help.

All information will remain confidential with the Admissions Decision Committee. Please answer questions # 1-5 on a separate sheet with your child's name and number the response(s). Answer questions #6-7 on this form. Thank you.

Parent/Guardian Name(s): _____

Child's name: _____ Date of Birth: _____

- 1) Describe your child's interests, talents or hobbies.

- 2) What do you see as your child's areas of strength(s)? Do you see particular challenges or areas of development that need support?

- 3) Tell us about an experience of yours as a Jewish family.

- 4) Explain why you feel that Beit Rabban would be the appropriate school for your child.

- 5) Is there any other information you would like to share to help us get to know your child better, for example, important family or developmental events, health concerns, etc?

- 6) Has your child ever been referred for any evaluation or early intervention services?
 Yes No

- 7) Is your child currently receiving any support services? Please check all that apply:
 Occupational therapy Speech therapy Psychologist/Psychiatrist Academic tutoring



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Frequently Asked Questions

What is the tuition at Beit Rabban for the 2010 – 2011 school year?

Gan:

Regular program (2:00 p.m. dismissal) \$19,800

Early dismissal option (12:30 p.m.) \$17,600

Elementary school:

K – 3rd \$24,420

4th – 5th \$25,025

Please note that tuition costs are reviewed annually and are subject to change. Notice will be given in mid-winter of any tuition changes for the following school year. Financial aid is available.

What is the length of the school day?

Gan:

Gan full program: 9:00 – 2:00 p.m. (1:30 p.m. on Fridays)

Gan early dismissal: 9:00 – 12:30 p.m.

After School programs (optional): 2:00 – 3:00 p.m.

Early drop off – 8:30 a.m. (sign up required; there is no additional fee)

Elementary:

Regular hours: 8:30 – 3:30 p.m. (1:30 p.m. on Fridays)

After School programs (optional): 3:30 – 4:30 p.m. (Monday – Thursday)

Early drop off – 8:15 a.m.

What kinds of after school programs are offered?

The school offers a variety of optional after school programs both for our elementary school children, and for the children in our Gan program. *The cost is additional to school tuition and varies by program and number of weeks.* Prior offerings included:

Gan: Yoga, Music, Cooking and Creative Movement.

Elementary: Skateboarding, Rollerblading, Soccer, Drama, Music, Chess, Aviation, Arts and Crafts, Science Club and Hip-Hop.



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How many children and teachers are in each class?

The Gan at Beit Rabban presently has three classes ranging in age from young 3's through pre-K. There are up to 11 children in the younger Gan classes (3-4 year olds), and 12-14 children in older (4 year olds – Pre-K) classes. Each class has two full-time teachers.

The elementary school also offers small classes each of which has on average 12-18 children and two full-time teachers. Classes, or Kevutzot, are organized each year according to a number of factors such as number of students per grade, gender balance, space requirements etc. and often include multiage groupings, e.g., 2nd – 3rd grade together. Due to its importance as a transition year, Kindergarten is a stand-alone class. Children break into smaller learning groups for Language Arts, Math, Hebrew, and Chumash in order to provide more individualized learning.

We are dedicated to keeping a low teacher/student ratio. We strive to have classes that are large enough to provide for diverse social possibilities for the children, while remaining small enough that all participants in the community, children and teachers alike, know each other and are comfortable in their environment.

What are the transportation options to and from school?

School buses run every day to and from Beit Rabban from the Upper West Side and the Upper East Side. When applicable, buses or transportation is also coordinated from Riverdale, Washington Heights and Downtown.

Buses are available to children in the elementary school (Kindergarten and up) only. Parents of children in the Gan at Beit Rabban must arrange their own transportation to and from school. Please contact us if you have questions or concerns about transportation.

Can I speak with current Beit Rabban parent to hear about their experience of the school?

Yes! We are happy to connect you to a current parent from the Beit Rabban community. This is one of the best ways to learn about the exciting and unique nature of Beit Rabban learning and the school community.



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Financial Aid

Beit Rabban makes great effort to provide financial aid to families who would otherwise be unable to afford a day school education and who want to be part of the Beit Rabban community. Financial aid applications and awards are decided separate from the application process and do not affect a child's admission to the school.

Beit Rabban utilizes an outside third party company, *FACTS Grant & Aid Assessment*, to conduct the financial need analysis for applicants for the 2011-12 school year. Families applying for financial aid will need to complete a separate application and submit the necessary supporting documentation to *FACTS Grant & Aid Assessment*.

Applications can be submitted online beginning November 1, 2010 at www.factstuitionaid.com. If you prefer to submit a paper application, it will be available in the school business office on the same date. Final award decisions will be reviewed and granted by the Beit Rabban Financial Aid Committee, an anonymous committee made up of individuals committed to Beit Rabban Day School. They operate within strict guidelines set by the Board of Trustees, and maintain complete confidentiality.

Please note the following dates and deadlines:

Application available (online and paper): ***November 1 – December 15, 2010***
Application deadline: ***December 15, 2010***

These specific dates will insure a timely response. Applications made before November 1st will not be evaluated; applications made after December 15th will be reviewed on a space available basis only.

When applying online, select **Applicant Sign In**. If you are a returning user, enter your username and password. After completing the online application, you will be asked to mail in all of your paper documentation, including:

- ✓ Completed application documents
- ✓ Payment of a \$25 application fee
- ✓ Copies of recent tax forms including all supporting tax schedules
- ✓ Copies of your W-2 forms for both you and your spouse, if applicable

If you have questions or concerns about the financial aid application process, please speak with a FACTS Customer Care Representative at 1-866-315-9262 or contact Teri Normand, our Business Manager, at 212.595.1386/teri@beitrabban.org with any questions or to request a paper application. Rabbi Andrew Davids, our Executive Director, is also available to communicate specific concerns to the Financial Aid Committee and can be reached at adavids@beitrabban.org or by phone at 212.595.1386.



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Questionnaire for Child's Current School – Gan Program

To the Parent:

Please complete the top portion, sign the release in the center of the page, and submit this form to your child's current school. The school should return the completed form directly to Beit Rabban.

Child's name: _____ Sex: _____ Birth date: _____

School currently attending: _____ Phone # of school: _____

Date your child began attending this school and class/grade: _____

Teacher's name: _____ Director's name: _____

Parent Release:

I hereby give permission to my child's school to submit to Beit Rabban information regarding my child, _____ . I give permission to the staff at my child's school and to the staff at Beit Rabban to communicate by telephone, email or in person regarding my child. I also grant permission to Beit Rabban to observe my child at his/her current school. I understand that this information is confidential, and I waive my right to see the completed school form.

Parent/Guardian Signature: _____ Date: _____

To the Preschool Teacher & Director:

The student whose name appears on this page is applying for admission to Beit Rabban. Thank you for taking the time to complete this form. *All information will remain confidential and will be used for admissions purposes only.* Please return the completed form and **send it directly** to: Beit Rabban Admissions, 8 West 70th St., New York, NY 10023 by **December 31st, 2010.**



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The following questions are to be answered by the TEACHER.

Physical Development

Area of Interest	Strength	Age appropriate	Becoming age appropriate	Area of concern	Comments
Small motor coordination					
Gross motor coordination					
Sense of body in space					
Participates in physical group activities					
Energy level and stamina					

Please comment on the child's general health, toilet training, and habits around food and eating. Please describe any notable physical strengths or weakness.

The child usually takes the role of (circle one): leader/ follower/ varies



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Cognitive Development

Area of Interest	Strength	Age appropriate	Becoming age appropriate	Area of concern	Comments
Follows directions – individually, in a group, or multiple-step					
Takes interest in stories read aloud					
Engages in group discussion					
Engages in conversation with peers					
Memory for events and information					
Clarity of speech					
Ability and desire to converse					
Word retrieval					

Please comment on the child’s cognitive development, including comprehension, integration of learning.

Please comment on any unusual or notable aspects of the child’s interest or abilities.



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Social/Emotional Development

Area of Interest	Strength	Age appropriate	Becoming age appropriate	Area of concern	Comments
Self motivation					
Ability & desire to work independently					
Ability & desire to work with groups					
Interaction with peers					
Interaction with adults					
Resolves conflicts verbally					
Internalization of classroom routine					
Separation from parents/caregivers					
Ability to wait for a turn					
Attention span					
Ability to tolerate frustration					
Sense of humor					
Curiosity					
Makes transitions with ease					
Openness to new experiences					
Accepts change					
Comfort with a large group					
Comfort with a small group					
Comfortable being alone					



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Please comment on the child's social/emotional development, including information about the child's manner of play.

Please comment on the child's general temperament. Is his/her response to frustration developmentally appropriate? Please explain if there have been any areas of concern, and any steps taken to address them.

Please describe the child's/family's acclimation to the school.

What else would you like to tell us about this child?

Name: _____ Position: _____

Signature: _____ Phone #: _____ Date: _____



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The following questions are to be answered by the school DIRECTOR.
Please comment as specifically as possible on each of the following areas. Should you wish to share additional information with us, please call 212.595.1386.

Please describe the parents' involvement with the life of the school.

Have the parents been cooperative?

Have all financial obligations been met?

Has this child received any services of any outside professionals, such as an occupational therapist, psychologist, speech therapist, etc? If so, please explain.

Please add any information that will help us gain insight into this child or family.

Do you know of any reason why this child could not succeed in a dual language program?

Yes No

Please explain: _____

Name: _____

Signature: _____ Phone #: _____ Date: _____



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APPLICATION CHECKLIST

Please use the following checklist to make sure you have completed all steps of the application process. The application deadline is December 31, 2010.

What to do:

- Complete and return the General Information Form
- Include a non-refundable application fee of \$125
- Complete the Parent Questionnaire
- Submit a copy of the Current School/Program Questionnaire form to your child's teacher, school, or program director (to be returned directly to Beit Rabban)
- If applicable:* Schedule an appointment for your child's testing session with psychologist Dr. Janet Jackson **212.586.4878** (separate \$325 fee to Dr. Jackson)
- Beit Rabban has contacted you and scheduled a School Visit
- If applicable:* Complete and submit the online or paper requisite Financial Aid application